

November 14, 2018

Questions and Answers related to Wilsonville Public Works Complex RFP CIP# 8113

Question 1: In addition to the sub-consultants we propose for Phase 1, do you want us to include qualifications for sub-consultants for Phase 2, such as structural, mechanical, plumbing, electrical engineering, etc. or, will those be selected after Phase 1 is completed, assuming you elect to continue with the same team?

Answer 1: *For this proposal include information about sub-consultants needed to complete the work related to Phase 1 of this project. Additional sub-consultants will be selected when the project proceeds into Phase 2 and 3, as needed.*

Question 2: Would it be possible to obtain a copy of the 2015 Facilities Masterplan?

Answer 2: *Yes, here is the link to the [2015 City Facilities Master Plan](#).*

Question 3: Will any land use applications be included in the scope of Phase 1?

Answer 3: *In Phase 1 there will be a pre-application meeting to outline the requirements of the land use application and permitting. A formal land use application will occur in Phase 2.*

Question 4: The RFP is clear that full resumes can be included under 'Supporting Information' in the appendix and not be included in the page count. In Section 2, Proposed Team Qualifications, it asks for ...*"a description of education, certificates or licenses, professional background, experience, skill, expertise, and training for the types of services required."* If that information is included with the full resumes in the appendix, can it be excluded from the body of the Proposal, or would you prefer that it be included in the body?

Answer 4: Enough pertinent information should be covered in the body of the Proposal to recommend the proposed project team and identify why they are the best qualified for this project. Resumes in the Appendix should provide additional information about the team members not covered in the body of the proposal.