



**PLANNING DIVISION  
APPLICATION FOR LEGISLATIVE ACTION**

Date Filed: \_\_\_\_\_

File No. \_\_\_\_\_

File Name: \_\_\_\_\_

**APPLICANT**

Name: \_\_\_\_\_

City Department or Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature of Responsible Person: \_\_\_\_\_

Request/Project Description:

Property or Area Affected: \_\_\_\_\_

**Office Use Only**

DLCD Notification Y/N Date

City Wide (BM 56) Notification Y/N Date

Planning Commission Hearing Date(s)  
\_\_\_\_\_

City Council Hearing Date(s)  
\_\_\_\_\_

Planning Commission Action (recommendation to City Council)

Yes  No Date: \_\_\_\_\_ Planning Commission Resolution No. \_\_\_\_\_

City Council Adoption:

Yes  No Date: \_\_\_\_\_ City Council Resolution/Ordinance No. \_\_\_\_\_

Fee amount paid \$ \_\_\_\_\_ Check No. \_\_\_\_\_  Cash

Signature for receipt of money \_\_\_\_\_ Date: \_\_\_\_\_