

**RESOLUTION NO. 2612**

**A RESOLUTION OF THE CITY OF WILSONVILLE TO ESTABLISH A METHODOLOGY AND BILLING RATE FOR THE ROAD MAINTENANCE UTILITY FEE AND REPEALING RESOLUTIONS NO. 1394, 1424, & 1748**

WHEREAS, Ordinance No. 484 authorizes a road maintenance fund for the purpose of maintaining a safe, functioning City Street system; and

WHEREAS, in order to sustain adequate funding into the future, the City engaged a consultant to review the revenue requirements and fee methodology for the Road Maintenance Program; and

WHEREAS, the consultant recommended modifications to the methodology to determine the Road Maintenance Fee; and

WHEREAS, the City convened a Road Maintenance Task Force to review the consultant's methodology and make recommendations to the City Council;

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. Definitions
  - a. *Developed Property*. A parcel or portion of real property on which an improvement exists. Improvement on developed property includes, but is not limited to, buildings, parking lots, and outside storage.
  - b. *ERU*. Equivalent Residential Units, which is equal to the number of trips generated by a single family home according to the ITE Manual, which in the 9<sup>th</sup> edition states a single family residence is 9.45 trips per day.
  - c. *ITE Manual*. Institute of Transportation Engineers Trip Generation Manual.
  - d. *Multi-Family Residential*. Residential property consisting of two or more dwelling units. For purposes of this ordinance, condominiums and individual mobile home units are also classified as multi-family residences.
  - e. *Single Family Residential*. A residential structure which is occupied by one or more persons of which there shall be only one dwelling unit per

lot and which provides complete, independent living facilities for one or more persons including, but not limited to, permanent provisions for living, sleeping, eating, cooking and sanitation. An Accessory Dwelling Unit shall be considered as part of a single family residence.

2. Billing categories: Each developed property within the city limits shall be placed within a billing category based upon the estimated number of ERU's generated according to its land use as outlined in the most current ITE Manual and as specified below. Each billing category will be charged a monthly fee based on the number of ERUs.
  - a. Residential units will be charged for the number of ERUs generated. Single family residences generate 1 ERU and each multi-family unit generates 0.65 ERU.
  - b. Non-residential developments which generate less than 20 ERU will be charged for 1 ERU.
  - c. Non-residential developments which generate at least 20 ERU but less than 40 ERU will be charged for 20 ERU.
  - d. Non-residential developments which generate at least 40 ERU but less than 60 ERU will be charged for 40 ERU.
  - e. Non-residential developments which generate at least 60 ERU but less than 80 ERU will be charged for 60 ERU.
  - f. Non-residential developments which generate at least 80 ERU but less than 120 ERU will be charged for 80 ERU.
  - g. Non-residential developments which generate at least 120 ERU but less than 200 ERU will be charged for 120 ERU.
  - h. Non-residential developments which generate at least 200 ERU but less than 400 ERU will be charged for 200 ERU.
  - i. Non-residential developments which generate at least 400 ERU but less than 600 ERU will be charged for 400 ERU.
  - j. Non-residential developments which generate 600 or greater ERU will be charged for 600 ERU.
3. Billing Rate Methodology: The methodology to determine the monthly billing rates is based upon revenues required to complete and administer a 5-year road maintenance capital improvement program to maintain the City's streets and roads above the Pavement Condition Index rating of 65. The methodology is based upon the City's best efforts to fairly and

equitably allocate costs among road users and is based on approximations of trips generated as outlined in the most current edition of the ITE Manual.

4. Billing Rates. In order to fund the 5-year road maintenance program, the monthly rate in the first period of implementation shall be billed at \$5.23 per ERU. In the second period of implementation, the monthly billing rate shall be \$7.62 per ERU. This monthly rate will subsequently be indexed to the Engineering News-Record Seattle Construction Cost Index.
5. The first implementation period shall begin the first full City utility billing cycle following thirty (30) days after this resolution becomes effective and shall end with the October 2017 billing cycle.
6. The second implementation period shall begin with the City's November 1, 2017 billing cycle and shall end October 31, 2018.
7. After October 31, 2018, the Road Maintenance Fee shall be indexed every November 1 as specified above, or as otherwise determined by the City Council.
8. This resolution hereby repeals Resolution Nos. 1394, 1424, & 1748.
9. This resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a special meeting thereof this 5<sup>th</sup> day of January, 2017, and filed with the Wilsonville City Recorder this date.

  
\_\_\_\_\_  
Tim Knapp, Mayor

ATTEST:

  
\_\_\_\_\_  
Sandra C. King, City Recorder, MMC

SUMMARY OF VOTES:

Mayor Knapp	Yes
Council President Starr	Excused
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes